

Privacy Policy

approved by the board of directors on 4/12/2022

The Japanese Circulation Society (“JCS”) recognizes the importance of personal information, adheres to the Act on the Protection of Personal Information of Japan and cabinet orders, rules, and other norms relating to the same law (the “APPI”), and handles personal information as follows.

1. Collection of Personal Information

JCS acquires personal information through legitimate and fair means.

2. Use of Personal Information

JCS will use the collected personal information for the purposes of use notified in advance or announced in advance on the JCS website and will not use it beyond the extent necessary for achieving these purposes of use without consent of the data subject.

However, as an exception to the principle above, JCS may not notify or announce the purposes of use or may use personal information beyond the purposes of use which are notified or announced, if permitted by the APPI.

If JCS outsources the handling of personal information to a third party, it will sufficiently ensure the protection of such personal information by choosing a party capable of appropriately managing personal information, determining jointly with the service provider on the matters necessary to protect personal information, as well as by providing appropriate guidance and supervision regarding the handling of personal information. If JCS jointly uses personal information with a third party, it will notify the data subjects of or announce on the JCS website, in advance, the matters required by the APPI, such as the scope of the persons who jointly use and the person responsible for managing the personal information.

3. Provision of Personal Information to Third Parties

Unless otherwise permitted by the APPI, JCS will not provide personal information to third parties without the prior consent of the data subject.

Notwithstanding the foregoing, JCS will never provide patients’ personal information held by it to third parties.

For inquiries regarding personal information of JCS members, please see 4. below.

4. Inquiries regarding Personal Information of JCS Members

- (1) If a person listed in (2) below makes an inquiry regarding the personal information of a JCS member, JCS will, in principle, disclose to the inquirer the following personal information in writing with the consent of that JCS member when it is necessary for the business carried out by JCS or when the reasons stated for the respective information are acknowledged:
 - (a) membership number (if other entities request it for an enrollment check or other similar reasons);
 - (b) certified cardiologist number (if other entities request it for an update of qualifications or other similar reasons);
 - (c) date of enrollment with JCS (if other entities request it for an update of qualifications or other similar reasons);

- (d) names and addresses of institutions to which the member belongs (if JCS members or other entities send greeting cards, notices or other similar materials);
 - (e) name, birth date, and home address of the member (if JCS members or other entities send greeting cards, notices or other similar materials); or
 - (f) e-mail address of the member (if JCS members or other entities send greeting cards, notices or other similar materials).
- (2) The personal information of a JCS member may be provided to the following parties in response to the inquiries described in (1) above:
- (a) the member him/herself;
 - (b) family members or close relatives of the member;
 - (c) persons who belong to an institution to which the member belongs;
 - (d) JCS members, officers, committee members, and chairperson;
 - (e) academic societies (including public interest corporations, non-profit organizations, and voluntary associations);
 - (f) Japanese government agencies and courts;
 - (g) Japanese police, public prosecutors, and bar associations; and
 - (h) Japanese government organizations (including incorporated administrative agencies) and various organizations or groups similar thereto.
- (3) JCS will not provide the personal information of a JCS member in response to inquiries from the following persons:
- (a) a person who, when making an inquiry, does not prove the purpose of use, the organization to which he/she belongs, or his/her identity;
 - (b) for-profit companies;
 - (c) detective agencies and the press; and
 - (d) others as deemed inappropriate by the Personal Information General Manager of JCS.
- (4) If a JCS member withdraws consent to the provision of his/her personal information to a third party other than him/herself as described in (2) above, JCS will, upon receipt of a written application from that member, cease the provision of personal information in response to inquiries. However, the same shall not apply when JCS receives an inquiry from the parties described in (f), (g), or (h) of (2) above, and JCS will provide the personal information in accordance with the previously obtained consent.

5. Security Control of Personal Information

JCS endeavors to keep personal information correct and up to date and takes organizational, personnel, physical, and technical security control measures for prevention of leakage or loss of, or damage to, and safekeeping of personal information.

6. Disclosure, Correction, Suspension of Use, Deletion of Personal Data

If JCS receives from a data subject a request for disclosure, correction, suspension of use, deletion, and the like of the personal data held by it, JCS will take necessary measures to a reasonable extent, after confirming the identity of the requestor.

However, if a JCS member desires to correct his/her personal information, in principle, the member (including his/her family members or staff of the relevant institution) shall make the correction by electromagnetic means by him/herself. If a JCS member desires to delete his/her personal information, in principle, the member (including his/her family members or staff of the relevant institution) shall give notice to JCS by electromagnetic means. If a member cannot do so by electromagnetic means, the member shall give written notice to JCS.

7. Inquiries

For inquiries or complaints regarding the handling by JCS of personal information, JCS will endeavor to take appropriate measures immediately.

If you have any inquiries, please call the following number or send an e-mail to the following address:

TEL: 81-3-6775-9111
Email: soumu@j-circ.or.jp

8. Revision of Privacy Policy

JCS will regularly review and continuously improve this Privacy Policy in order to more appropriately handle personal information.